

6 Easy Steps to Running for a Position on the NCANS Board of Directors

1. Complete the Candidate Application and mail it to the Nominations and Elections Committee (NEC) chair, or turn it in at conference registration. A complete application includes: an essay (minimum one page), 2 letters of recommendation, and the Candidate Application Cover Sheet.
2. Read the Bylaws (available at www.ncans.org) to learn about which position you would like to hold. If you have questions, contact the Board member currently holding the position or the NEC chair.
3. Make a poster displaying your goals for your term in office – make this fun and let your personality show! It will be on display at the conference, and you will stand by to answer questions and talk with attendees about your goals for the position and reasons for running before the voting.
4. Prepare a short 1-2 minute speech to be presented Saturday at lunch (Why do you want this position? Why do you think you'll be good at it?)
5. Be prepared to have an amazing experience being a nursing leader and making a difference for your fellow students!

6. The newly elected Board of Directors is invited to dinner with the current Board of Directors Saturday evening, and they are expected to attend the transition meeting on Sunday morning, so please plan your travel accordingly.

North Carolina Association of Nursing Students (NCANS) Board of Directors
Candidate Application Cover Sheet

Name:

Address:

Phone Number:

Email Address:

School of Nursing:

Graduation Date:

Position Applying for:

Please provide two written letters of recommendation with complete contact information (preferably on school letterhead) with this application. One should be from the Dean or Director of Nursing at the school you currently attend, and the other letter should be from a faculty member or clinical instructor.

An essay, between 300 and 500 words in length, double spaced, must be submitted with this application. Essays will be judged on content, depth, topic relevance, creative thought, originality, writing style, grammar, and spelling. At the end of the essay, please include the word count of the essay and the following statement:

"I have read and understand the responsibilities and obligations of the position for which I am seeking election, as set forth in the Bylaws of NCANS."

In the essay, address the following topics:

- Describe your current or past involvement with your school or nursing organization on a local, state, or national level. Please list any offices held currently or in the past.
- List your qualifications specific for the board position you wish to hold.
- Explain your desire to be involved at the state level and three goals you wish to achieve while in office.

Thank you for your interest in serving on the Board of Directors for the North Carolina Association of Nursing Students! If you have any questions or concerns about this application, please contact the Nominations and Elections Committee chair.

Your application should contain, in one sealed envelope, this cover sheet, both letters of recommendation, and your essay.